

Document Management System for Healthcare Industry

From Crystal Infosystems Pvt Ltd

HealthCare Organization- FACTS

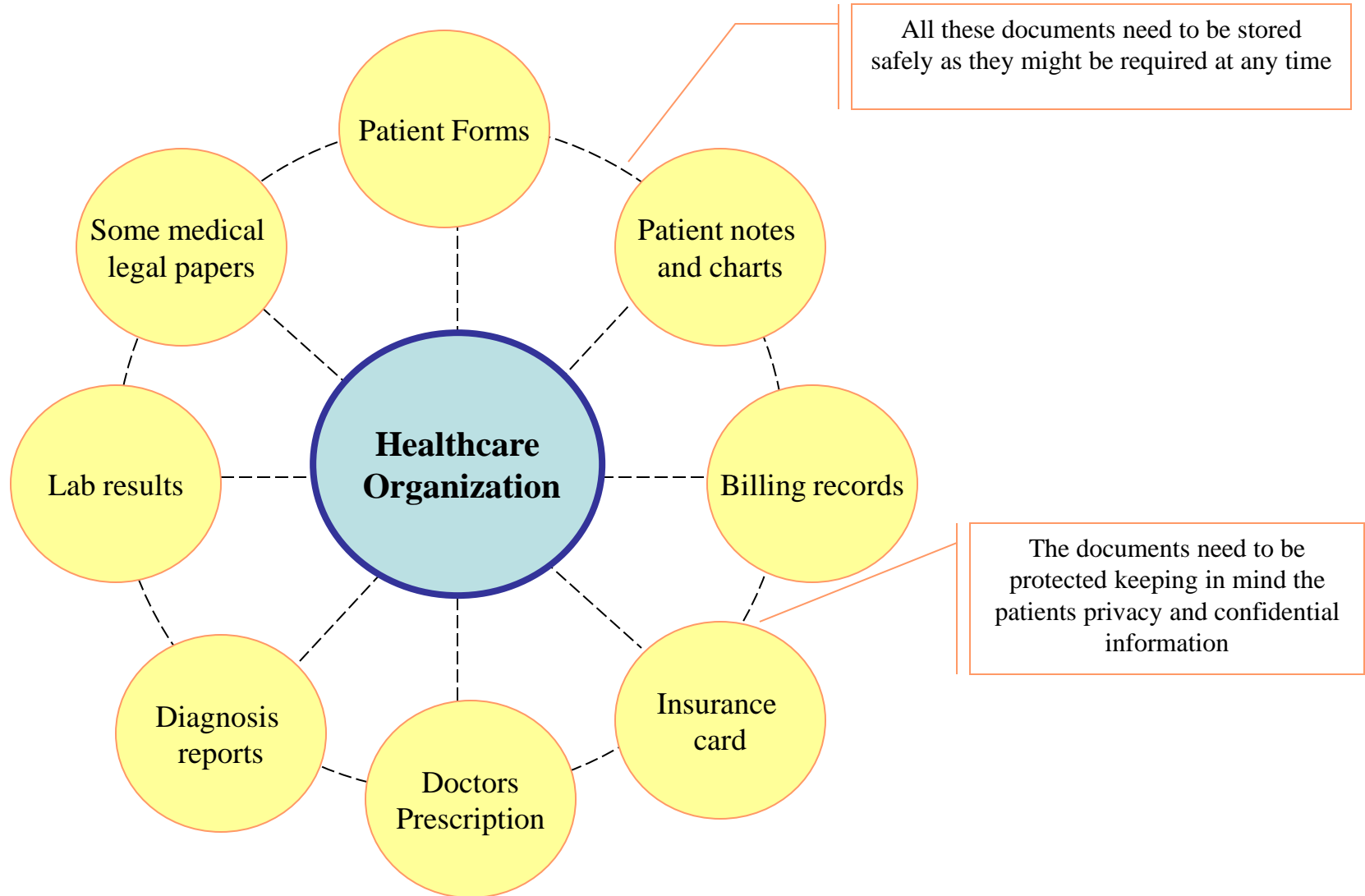
- The last two decades has shown tremendous growth in the **Healthcare Sector**.
- **The Healthcare industry** has gone beyond taking care of just the sick and the disabled.
- **Healthcare and medical agencies** have embraced complex technical innovations and treatment methods, making quality management a must.
- The Healthcare organizations today focus on **Quality, Care and Management** and want to mark a place in the competent market by adopting new techniques and updating constantly.

Documents – An Integral Part of a Healthcare Organization

Flood of Documents begin from the moment the patient walks into the hospital.



Documents include:-



Problems Faced:-

Storing and maintaining the files and documents physically gets difficult after a couple of years.

The staff face trouble if a document is required immediately.

Huge office spaces are devoted to pile up the documents, which is not only waste of space but also waste of paper.

Chances of losing and misplacing the documents are very high.

The administration department becomes a chaos rather than a systematic department.

THE ONLY SOLUTION TO GET AWAY WITH THESE PROBLEMS IS..

ADOPT A **DOCUMENT MANAGEMENT SYSTEM**

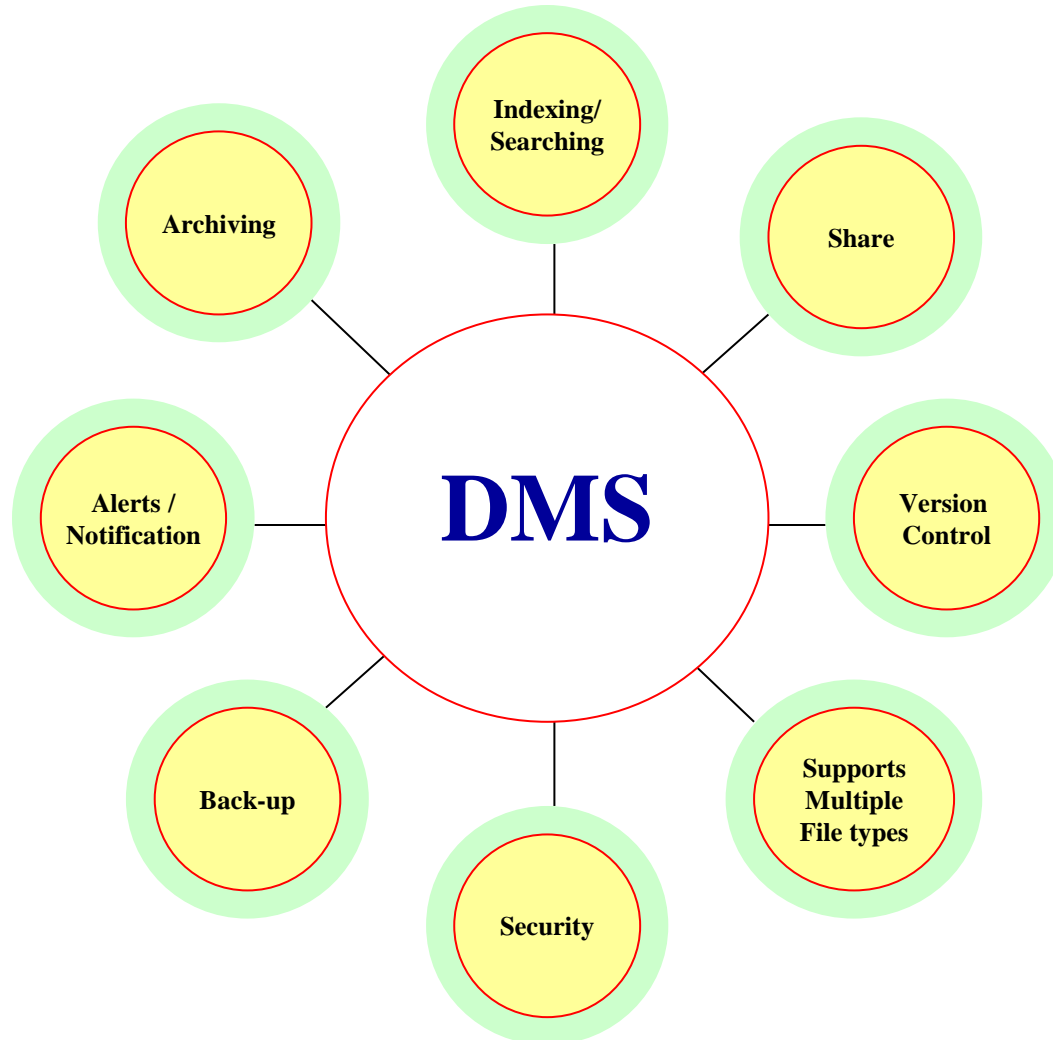
IN YOUR ORGANIZATION
AND

EMBRACE A HASSLE FREE SYSTEM FOR THE YEARS TO COME

What is Document Management System

- **A Document Management System (DMS)** is a set of computer programs which is used to **store, manage and track the electronic documents and electronic images** of paper based documents captured through the use of a document scanner.
- **A Document Management System is a holistic system** which is designed from the ground up to assist the entire organization by managing the creation of data, storage, retrieval and expiry of information stored as documents.
- **A Document management system allows full integration of all files** in a related project and acts as a single platform that manages the documents involved, providing the tools needed for electronic storage, sharing and retrieval of all documentation and paperwork.

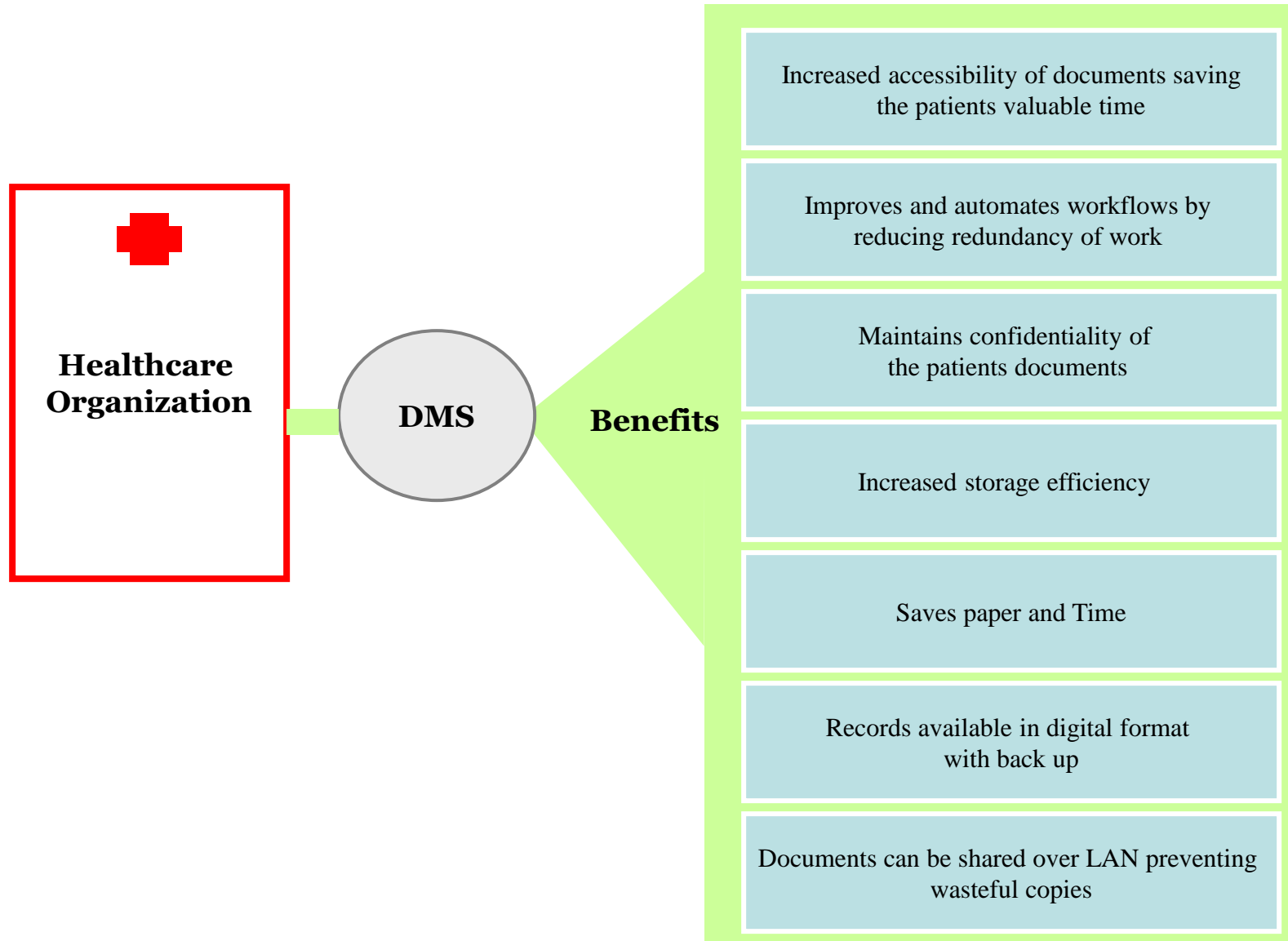
Features of Document Management System



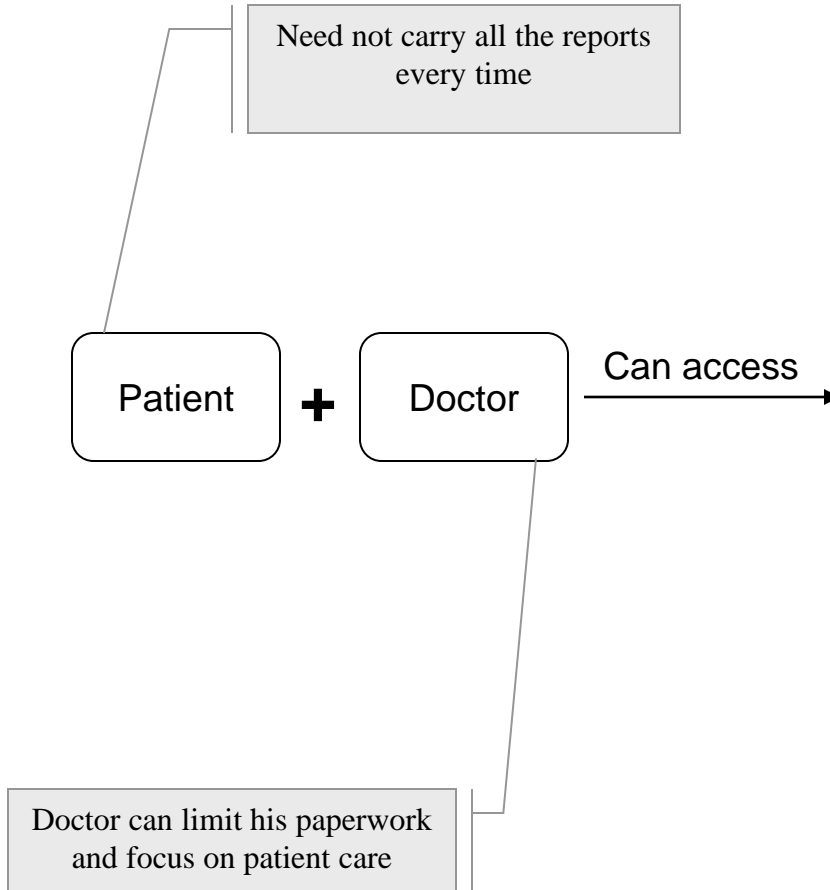
Did you Know.....

- **The Healthcare Organizations lose an average of \$12 Billion per year due to inefficient document management structure.**
- **According to a survey, we see that, an average staff working in an Healthcare organization spends \$5800 worth time annually searching and finding the documents.**
- **The staff misplace 7 % of the documents annually, and misplace around 5% of the files and documents.**
- **An average staff wastes around 3 hours in searching and re- creating each lost document.**

DMS in your Healthcare Organization



How does it help:-



- **Patient Forms**
- **Past Prescriptions**
- **Treatment advised**
- **Medicines prescribed**
- **Past Medical History and the tests performed**
- **X ray results**
- **Pathology Lab results**
- **Blood test reports**
- **Bills**
- **Insurance information**

Highlights of our dedicated service

User Friendly

Data Systematically
classified chronologically

Physical records cleaned and Bar coded

Update activity Status and track it once a day

Direct control over all records

THANK YOU

